

SIDDINGTON PARISH COUNCIL

MINUTES OF THE MEETING HELD AT THE MEETING ROOM, SIDDINGTON, ON TUESDAY 8 MARCH 2016

PRESENT

Cllrs. Mrs. A. Wagstaff (Chairman), A. Painter, Mrs. M. Painter, Mrs. M. Turner, B. Barnes, N. Deller, J. Hall and Mrs. A. Prosser.

District/County Cllr. S. Parsons from 8.05pm to 8.40pm.

Public. There were two members of the public present.

APOLOGIES

Cllrs. C. Rumble (Vice Chairman) and N. Selby.

MINUTES

The minutes of the meeting held on 9 February 2016 were approved and signed.

MATTERS ARISING

Outstanding Issues –

- The Chairman said that the underground plans for the land near Laurel Cottages have been received but the owner of the land has said that although he supports the Parish Council's plans, he was concerned about the possibility that litter would collect in that area. After some discussion it was concluded that as the shop puts out a bin during opening hours and there is already a bin next to the bus shelter, the opportunities for litter disposal are already there. **It was agreed to seek agreement from the former Parish Plan members to use the money for a new litter bin in the nature area of the playing field.**

- It was noted that the rubbish in the back of the abandoned truck in the Park Way car park had been removed by Bromford Living. However, an empty truck is now parked in that area and notices placed on other vehicles there – for whatever reason - only carry the name of the Housing Officer involved with no reference to Bromford Living. The Clerk said he would contact the Housing Association.

- The updated version of the Council's Standing Orders had now been completed and circulated and the Chairman thanked Brian Barnes for carrying out this task.

- John Hall said that after looking at various types of village signs and assessing the sites, he had concluded that only one sign - measuring about 1.5 metres - at the entrances to the village, was feasible. He would pursue the matter with Tetbury Town Council, where examples of this type of sign were in evidence.

- John also reported that the village website was being revamped and would be introduced by the end of March. The Parish Council will have access and by the end of April all Parish information will be on the new site.

- Alison confirmed that the "Hazards of Dog Fouling" signs will be erected when the Nature Area has been completed.

- Marcia reported that she had looked into the feasibility of having a beacon to celebrate the Queen's 90th Birthday and had concluded that there were too many practical problems.

- With regard to the welcome pack for new residents, Alison and Marcia said they would type up most of the information required. John read an email he had sent to Bloor Homes asking if the company would sponsor the Siddington pack, as Redrow had done at South Cerney and in view of the fact that Peppermint Print had indicated that the printing costs would be about £750.00. John added that the matter was on the Bloor agenda to investigate but it seemed the company was in no hurry to make a decision.

PLANNING

North Hill Road

Plans for the new bus shelter were circulated and were well received by members. Bloor Homes will be given the go-ahead to proceed. It was reported that there were fewer lorries in action on site and that the sweeper vehicle was parking in the wide area opposite Rose Way.

Shaun Parsons advised that as far as CDC were concerned, Bloor had complied with all the conditions and final consent for the scheme would soon be given. However, Thames Water is currently clearing the drainage pipe that flows to The Common in the hope presumably that at least the risk of flooding in that area will be mitigated.

Severalls Field

Alison read an email from Neil Selby regarding potential Section 106 contributions. This would be forwarded to Shaun Parsons for investigation.

The Clerk reported that he had sent copies of the Council's objection to this scheme to Cirencester Town Council and Preston Parish Council for discussion at their respective planning meetings.

Detached Dwelling, 7, Empire Villas, Ashton Road – 15/04480/OUT

The outline application for a detached dwelling (all matters reserved except access) has been approved by a CDC Planning Committee by eight votes to seven.

TPO work to lime trees at 1, Fraziers Folly – 16/00685/TPO

NO OBJECTION.

CLERK OF THE COUNCIL

The Clerk's formal notice of retirement with effect from 31 May 2016 had been circulated with the agenda. His plan of action for the end of year procedures and special audit were noted and he added that he would do his utmost to ensure that the changeover to the new Clerk went as smoothly as possible.

The Chairman said that the Clerk had expressed a wish to retain the laptop and printer for his own use and was prepared to offer a suitable sum to purchase these items. It was noted that the equipment was now three years old and the laptop had already suffered a serious virus infection in 2014. In view of this and the fact that in business, items of this nature are written down for replacement after three years, **it was unanimously agreed that (1) the Clerk be allowed to keep the laptop and printer when he leaves the Council's employment and (2) no charge would be made.**

CO-OPTION

The Chairman introduced Eleanor Jones of 8, Park Way who was one of the two members of the public present. Eleanor had expressed a wish to join the Council as a co-opted member and Alison read an outline of her work as Reserves Field Officer (North) with the Wiltshire Wildlife Trust. Members welcomed Eleanor to the meeting and the Clerk said he would obtain the necessary documentation in order for her to be formally co-opted at the April meeting.

FINANCE

- The monthly schedule of cheques, circulated with the agenda, was approved. The cheque totals were:-

1287 – Siddington Village Hall - £32,519.00

1288 – K. S. Harrison - £319.24

1289 – A. W. Services - £110.00

1290 – A. W. West - £15.00

1291 – Siddington Village Hall - £36.00

1292 – The Bathurst Estate - £1520.00

1293 – Pata (UK) - £22.50

1294 – HM Revenue & Customs - £205.20

- The Clerk's Risk Assessment Report had been circulated with the agenda. Came & Company, the Council's Insurance Brokers, had confirmed that they were satisfied that the various limits set out in the insurance schedules remained adequate for the Council's requirements and no major changes were required

at the present time. However, the Council's three year agreement expires on 31 May 2016 and quotations are required for a further three year period if possible, to take advantage of the discount available. Came & Company have obtained three insurance quotations (all include insurance premium tax) as follows:-

- Aviva - £589.00
- Hiscox - £561.01
- Ecclesiastical - £618.50

The Brokers, having checked with the three insurance providers, recommend that the Council accepts the Hiscox quotation as this meets the Council's insurance requirements.

A three year binding agreement with Hiscox reduces the annual premium by 5% to £532.96. The insurance premium paid in 2015/2016 was £539.05.

It was unanimously agreed to accept the Hiscox quotation for a three year period, i.e. until 31 May 2019, in the sum of £532.06.

PLAYING FIELD/FOOTBALL CLUB

- The Clerk has sent a reminder to Siddington Football Club regarding the outstanding grass cutting account in the sum of £500.00. A cheque has been requested in time for it to clear before 31 March 2016.

- As there is still one quotation outstanding for the Spider replacement, it was decided to wait until the April meeting when all the figures should be available.

- Alison showed the proposed plans for the picnic area. These were approved and will now be forwarded to The Bathurst Estate for consideration. She also mentioned that an enquiry had been made to fund a seat in the playing field in memory of a former Siddington Football Club player. Further enquiries will be made to see if this is feasible.

HIGHWAYS, FOOTPATHS & HEDGES

- Before he left the meeting for another parish engagement, Shaun conveyed the bad news that Siddington Road – by Melmore Gardens/Bridge Road – would not now be resurfaced until road works had been completed. Members expressed their frustration at this further delay and Shaun promised to see if anything could be done. It was pointed out that there

were other areas in the parish where resurfacing was urgently required, one of the worst being Pound Close.

- The Clerk said that further items needed to be added to the list of Outstanding Issues and all have been reported:-

(1) The hand rail down the steep slope to the canal path at the Upper Siddington Bridge has rotted and is now unsafe.

(2) In Park Way from Upper Siddington to Spratsgate Lane, the tarmac has badly deteriorated along the edges of the road forming large pot holes.

(3) As in (2) but at the edge of the playing field parking area in Upper Siddington.

(4) The gardens at the front of Jubilee Flats are strewn with litter and broken play equipment.

- Ann Prosser reported that the litter pick organizer, Moira McCall, had asked the owner of 1, Ashton Road to cut back the hedge.

CORRESPONDENCE, MEETINGS AND POINTS FOR FUTURE CONSIDERATION

There was nothing to report under these sections and the next meeting was noted to be Tuesday 12 April 2016.

There were no questions from members of the public and the meeting closed at 9.10pm.

Chairman

SIDDINGTON PARISH COUNCIL

SCHEDULE OF PAYMENTS – 12 APRIL 2016

CHEQUE NO. 1295 – K. S. HARRISON – CLERK'S NET SALARY APRIL 2016	
- £273.73 + EXPENSES £49.95	- <u>£323.68</u>
CHEQUE NO. 1296 – A .W. WEST - CLEANING BUS SHELTERS	- <u>£15.00</u>
CHEQUE NO. 1297 – GLOS. ASSOC. T & P.C.'S - SUBSCRIPTION	- <u>£305.89</u>
CHEQUE NO. 1298 – CAME & CO. – INSURANCE PREMIUM 2016/2017	- <u>£532.96</u>

END OF SCHEDULE

Outstanding Issues

Issue	Councillor(s) responsible	Date Raised	Resolve By
<p>Pursue bin adjacent to Laurel Cottages</p> <ul style="list-style-type: none"> After contact with Mr Field (owner of the land) it was decided that there is sufficient provision in the area of the shop and that the money from the Parish Plan should be used to provide a litter bin on the playing field. AW to confirm that this is acceptable to the Parish Plan team. 	AW	01.01.15	
<p>Pursue removal of grass island on Church Avenue</p> <ul style="list-style-type: none"> £3,500 quoted. Wait to see if SP has any funds available in the new financial year. 	APa	14.07.15	
<p>Nature area on playing field</p>	CR & AW	August 2015	Spring 2016
<p>Pursue removal of abandoned truck, Park Way car park</p> <ul style="list-style-type: none"> Reported as removed at the meeting 	AW	20.08.15	CLOSED
<p>Arrange replacement of missing Siddington School sign</p> <ul style="list-style-type: none"> On list to be ordered by Highways. 	AW	22.09.15	
<p>Dog signs for playing field</p>	CR	13.10.15	
<p>Finalise Standing Orders</p> <ul style="list-style-type: none"> Standing orders distributed to all councillors. 	AW	07.12.15	CLOSED
<p>Pursue new village signs</p> <ul style="list-style-type: none"> JH has identified road signs with integral trough for flowers that would fit in the available space. As these signs are in use in Tetbury, JH will go to look at them before we make a final decision. 	AW/JH	08.12.15	
<p>Contact Peter Mathews re. changes to PC section of parish website</p> <ul style="list-style-type: none"> Peter Mathews is redesigning the village website and anticipates that this will be done by the end of March. We can then have access to our own area. JH to keep in touch. 	JH	12.01.16	
<p>North Hill Road - resolution of reserved matters</p> <ul style="list-style-type: none"> SP reported that he would sign off the reserved matters, as there was now no reason not to. 	BB/SP	08.12.15	CLOSED

Issue	Councillor(s) responsible	Date Raised	Resolve By
Get a price for a 'hazards of dog fouling' sign <ul style="list-style-type: none"> Will be part of nature area project 	AW	12.01.16	
Pursue repair of damage caused by hedge cutting on Park Way <ul style="list-style-type: none"> With CR. 	CR & SP	08.12.15	
Pursue painting of sand store door <ul style="list-style-type: none"> With Andy West to contact us when he's in a position to do the work. 	AW	13.10.15	
Investigate possibility of having a beacon to celebrate the Queen's 90 th birthday <ul style="list-style-type: none"> MT explored the possibility and concluded that the level of organisation required, the expense and health & safety issues makes this unviable. 	MT	09.02.16	CLOSED
Welcome pack for new residents <ul style="list-style-type: none"> MP will pass on information to AW and MT for typing. JH is requesting funding from Bloors. 	MP/JH/AW/MT	Sept 2015	
HIGHWAYS ISSUES <ul style="list-style-type: none"> Resurfacing of The Butts <ul style="list-style-type: none"> Vegetation cleared. Waiting to hear from Amey regarding laying of scrapings. Arrange replacement of missing Siddington School sign. <ul style="list-style-type: none"> Reported to Highways. Pursue repairs to Pound Close road/ pavement surfaces. <ul style="list-style-type: none"> Reported to Highways. Repositioning of Park Way reflective posts. <ul style="list-style-type: none"> Reported to Highways. Restoration of fallen road sign on Somerford Road. <ul style="list-style-type: none"> Reported to Highways. Potholes on stretch of Park Way leading to Spratsgate Lane. <ul style="list-style-type: none"> Reported to Highways. Resurface parking area by playing field. <ul style="list-style-type: none"> Reported to Highways. 	AW & SP AW APr AW Apa AW AW	20.09.15 22.09.15 10.11.15 08.12.15 09.02.16 22.02.16 22.02.16	
Pursue tidying of gardens at Jubilee Flats <ul style="list-style-type: none"> Reported to Bromford 	AW	22.02.16	
Repair of steps leading from Upper Siddington bridge to canal <ul style="list-style-type: none"> Reported to Rights of Way 	AW	22.02.16	

SIDDINGTON PARISH COUNCIL – PLAYING FIELD

REPORT ON A POSSIBLE SPIDER REPLACEMENT

- The following five firms have now provided quotations for a possible Spider replacement in the playing field –
 - Sovereign Design Play Systems Ltd.
 - Playdale Playgrounds Ltd. – Suppliers of the Aerial Runway and Youth Shelter.
 - Wicksteed Leisure Ltd. – Suppliers of the Swings, Roundabout and Slide.
 - Playahead Design.
 - Playforce – Suppliers of the Triple Tower and surfacing at Siddington School.
- Playdale Playgrounds Ltd. have also provided various ideas as additions to their Youth Shelter and these are described as “Young Peoples Shelter Area, Dynamic Units”. Unfortunately these details were received too late for inclusion with the material circulated between meetings but the costings are now included at page 5. Illustrations will be shown at the April meeting. Minor amendments to the Playahead figures have also been received since circulation and these have now been incorporated into this report.
- The Clerk has met representatives from all the above firms at the playing field between November 2015 and February 2016, with the exception of Wicksteed and this explains the entries “Subject to Site Visit” in their column of figures attached for the 4 metre high Space Net.
- In view of the disparity in the submitted figures for safety surfacing, I asked the Gloucestershire Playing Fields Association (GPFA) to comment on whether the Grassguard Tiles proposed by Sovereign would be adequate for the Space Net. It should be noted that in 2014, Playdale Playgrounds Ltd. installed Grasslok Wearing Mats under the Aerial Runway. Graham Ross, Secretary/Advice Officer to the GPFA has confirmed that the Grassguard Tiles are the same surface as under Playdale’s Aerial Runway and will be **adequate** for a 4 metre high Space Net. Playdale and Playforce have now provided additional figures for grass guard tiles but it must be stressed that this material is not their preferred option. The general opinion in the industry is that although grass guard tiles work well under equipment such as the Aerial Runway (where the wear and tear under the apparatus is minimal), where more concentrated activity is involved in a smaller area, the preference is for bonded rubber mulch.
- The quotation figures are divided into three parts and are summarized in the next four pages –
 - Page 2 – 4 metre high Space Net for which all five firms have provided figures.
 - Pages 3 and 4 – Alternatives from Playahead, Playforce, Sovereign and Playdale.
 - Page 5 – Playdale ideas for “Young Peoples Shelter Area, Dynamic Units”
- **The Budget Report produced for the January 2016 council meeting showed a projected Capital Fund available for 2016/2017 as £21,640. The accounts for 2015/2016 have now been balanced and the amount now available for 2016/2017 is £25,101.**

Clerk of the Council
2 April 2016

4 METRE HIGH SPACE NET (DESIGNED FOR 8-14 YEAR OLDS)

	<u>SOVEREIGN</u>	<u>PLAYFORCE</u>	<u>WICKSTEED</u>	<u>PLAYDALE</u>	<u>PLAYAHEAD</u>
SUPPLY	£9461	£11,015	£10,961	£7588	£9931 *
INSTALLATION	INCLUDED ABOVE	INCLUDED ABOVE	£1896 (SUBJECT TO SITE VISIT)	£2037	INCLUDED ABOVE
CARRIAGE	INCLUDED ABOVE	INCLUDED ABOVE	£642	INCLUDED IN INSTALLATION	£573
SAFETY SURFACE	£1953 (48 GRASS GUARD TILES)	£4530 (59M SQUARE BONDED RUBBER MULCH)	£6969 (50.5M SQUARE WET POUR)	£3656 (52.25M SQUARE BONDED RUBBER MULCH)	£2790 * (GRASS MATTING)
SPIDER REMOVAL	£884	£350	SUBJECT TO SITE VISIT	£550	£600
FENCING	£669	£1671 (INCLUDES STORAGE & PORTALOO)	SUBJECT TO SITE VISIT	INCLUDED IN INSTALLATION	£1445 (INCLUDES STORAGE & PORTALOO)
STORAGE	£636	-	SUBJECT TO SITE VISIT	£610	-
<u>TOTAL</u>	<u>£13,603</u>	<u>£17,566</u>	<u>£20,468</u>	<u>£14,441</u>	<u>£15,339</u>

*10% discount Available